

# *Office of Financial Management*

---

## *Statewide Financial Systems*

# Rate Day 2004

April 1, 2004

# Agenda for Rate Day Presentation

---

- **Agency Mission and Goals**
- **Statewide Financial Systems' Mission and Goals**
- **Rate Methodology**
- **Planning Assumptions for FY05-07**



# Office of Financial Management's Mission

---

***Provide the vital information, fiscal services and policy support that the Governor, the Legislature and state agencies need to serve the people of Washington State.***



# Office of Financial Management's Goals

- Assist the Governor in developing and implementing budget and policy initiatives that benefit the people of Washington
- Improve our effectiveness in helping state agencies succeed in meeting their goals and fulfilling their responsibilities



# Office of Financial Management's Goals

- Promote confidence in state government by ensuring the integrity of information provided by OFM to executive agencies, the Legislature and the general public





# Office of Financial Management's Goals

- Provide guidance and systems that will improve the management, performance, accountability and effectiveness of state programs
- Create a culture within OFM that promotes “customer service” and is supportive, constructive, and safe for our employees



# Statewide Financial Systems' Mission

---

- Provide leadership and services to help Washington State agencies:
  - Achieve efficient financial and administrative processes
  - Access valuable business information as measured by our customers
  - Maintain accountability and control of resources



# Statewide Financial Systems

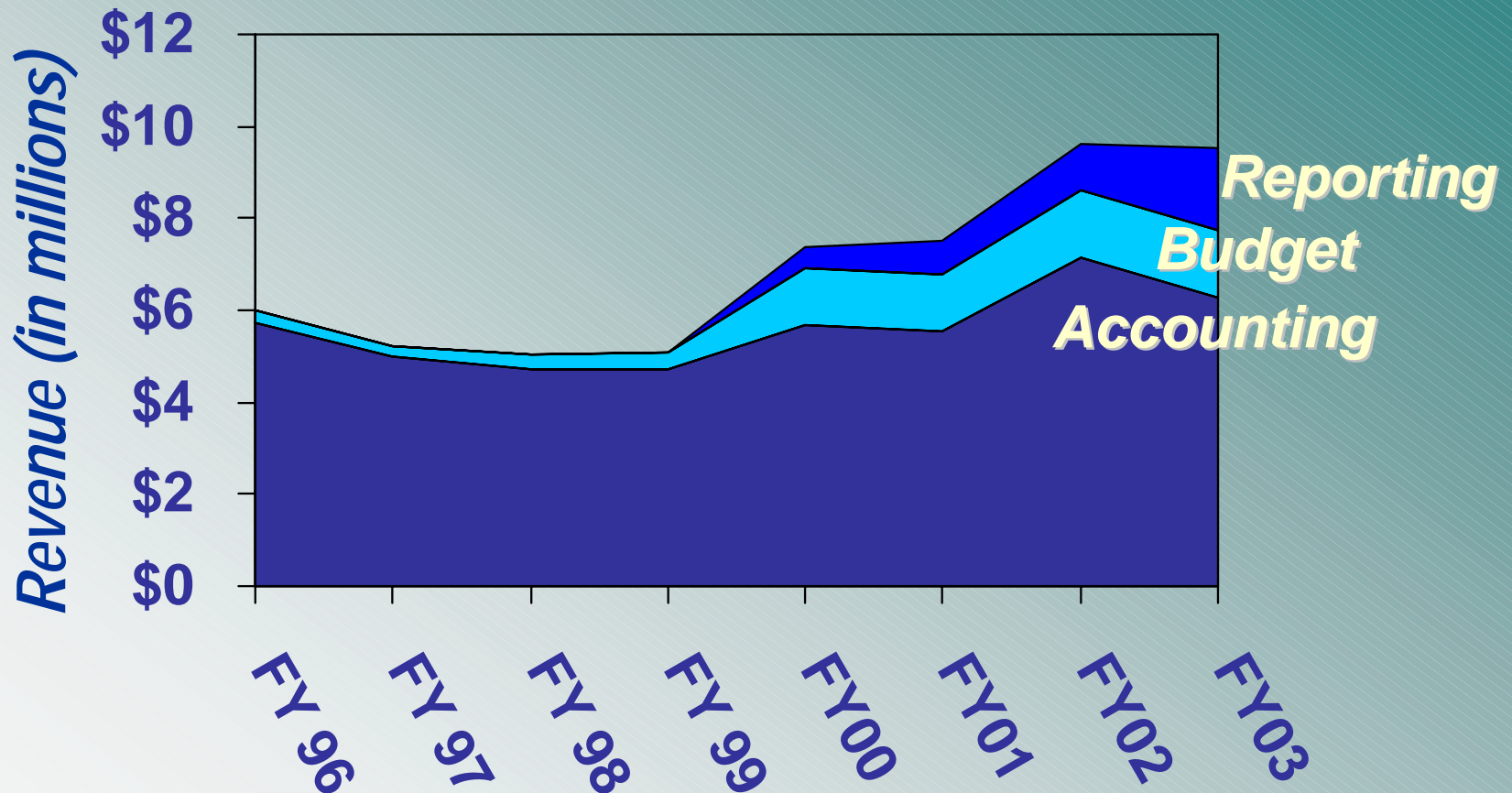
---

- Plans, develops and operates a comprehensive suite of financial information systems for use by all state agencies
- Provides consulting support to help agencies
- Offers free training in the use of systems





# Historical Perspective on Rates



# Rate Methodology

---

## General approach

- Transaction fees and file usage
- Subscription fees based on agency size
- A mix of transaction, file usage and subscription fees

## 2003-05 biennium rates and fees:

<http://www.ofm.wa.gov/accounting/swfsrates/2003-05.doc>

## 2005-07 biennium rates and fees:

<http://www.ofm.wa.gov/accounting/swfsrates/2005-07.doc>



# Planning Assumptions

FY05 – FY07

- ✓ Accounting Systems
- ✓ Budget and Allotment Systems
- ✓ Enterprise Reporting Systems



# Statewide Accounting Systems

---

- **AFRS**: Agency Financial Reporting System
- **AR**: Accounts Receivable System - Solomon
- **CAMS**: Capital Asset Management System
- **CAS**: Cost Allocation System
- **DRS**: Disbursement Reporting System
- **FTB**: Financial Toolbox
- **TMS**: Time Management System
- **TVS**: Travel Voucher System



# Accounting Systems Accomplishments

---

## 2003

- Increased common vendor file registrations by 26.8%
- Increased EFT payments by 29%
- Created a “Financial Toolbox” to better support agency AFRS needs
- Enhanced e-commerce capability by adding account number, invoice number and invoice date to AFRS, DRS, TVS, ADDS and FASTRACK
- Partnered with LNI to make Online Express Filing available to state agencies and IAP as a method of payment





# Current Initiatives / Plans for Statewide Accounting Systems

---

- TMS will be phased out by SAP during 05-07
- Evaluate SAP and other options for replacing CAMS and AR
- Continued upgrade to the Financial Toolbox
- Enhancement to the AFRS batch error correction process
- Partner with ESD on their Single Source of Numbers Project to help them implement AFRS and FASTRACK and other enterprise financial systems



# Budget / Allotment Systems

---

- **BASS**: Budget and Allotment Support Systems
  - **BDS**: Budget Development System
  - **CBS**: Capital Budget System
  - **FNS**: Fiscal Note System
  - **PMTES**: Performance Measurement Tracking & Estimate System
  - **SPS**: Salary Projection System
  - **TALS**: The Allotment System
  - **VRS**: Version Reporting System



# Budget/Allotment Systems Accomplishments

---

## 2003

- Completed Release 1 of new Salary Projection System (SPS) to replace BPS1
- Completed requirements for a new allotment reporting & management system (TALS)
- Updated BDS to accommodate developing budgets by activity



# Current Initiatives / Plans for Budget / Allotment Systems

---

- Developing design and implementation estimates for TALS to replace APS, TAPS and internal OFM Allotment Systems in the 05-07 biennium
- Updating SPS to work with Civil Service reform and the new HRMS.
- Analyzing SAP as an alternative solution for TALS and SPS
- Including a performance measure tracking component in Activity Inventory and decommissioning PMTES



# Enterprise Reporting Systems

---

- FASTRACK
- AFRS Reports on CD-ROM
- ADDs: AFRS Data Distribution Systems





# Enterprise Reporting Accomplishments

---

## 2003

- Completed two new reporting enhancement releases (10 & 11) on FASTRACK
- Achieved a 40% increase in FASTRACK usage, reaching monthly peak of over 21,000 reports
- Partnered with DOC to reduce their monthly AFRS reports by 15,000 pages via the Record Retention Pilot Project
- Implemented FASTRACK for 10 new agencies, including DSHS



# Current Initiatives for Enterprise Reporting

---

- FASTRACK Release 12 – Implement Project-to-Date reports and various enhancements on existing reports
- Assist ESD to transition to FASTRACK
- Proof of Concept – Partner with DOP, GA, consultants from Business Objects and Microsoft and assistance from a group of customers to:
  - Evaluate and demonstrate the technical capability and usability of Crystal Enterprise reporting tool as the solution for enterprise reporting
  - Prove that it is technically feasible to provide access to data across business functions and agencies



# Plans for Enterprise Reporting

---

- Use the roadmap developed by the Proof of Concept project to plan for the migration to the new enterprise-reporting infrastructure
- Explore the ad-hoc report capabilities
- Plan the conversion of the current FASTRACK reports and migrate all customers to the new environment by July 2005.



# Plans for Enterprise Reporting (continued)

---

- Assist in the report development effort for TALS - the new Allotment System scheduled to begin implementation in 2005
- Explore the cross-agency and cross-biennium reporting capabilities
- Continue to work with agencies to reduce AFRS monthly reporting pages through the use of FASTRACK



# Accounting Systems Rate Assumptions

---

## 2005 – 07

- No planned rate increases or decreases for AFRS, AR, CAMS, TMS, TVS or DRS
- Transaction volumes for OFM's accounting systems have increased between 5 and 10 percent annually
- Contact the AFRS Help Desk (360-664-7725) for your agency's transaction history or more information





# Budget/Allotment Systems Rate Assumptions

---

## 2005 – 07

- BASS charges will be increased by 250% to incorporate SPS and TALS and reach break-even status
- APS and TAPS will be phased out and costs will be included in the BASS fees
- Contact BASS Help Line (360-725-5278) for more information



# Enterprise Reporting Rate Assumptions

---

## 2005 – 07

- No planned rate increases or decreases for enterprise reporting
- FASTRACK file usage growth is correspondent with AFRS' transaction volume, which grows between 5 and 10 percent annually
- Contact the FASTRACK Help Line (360-664-7791) for more information



# Questions?

---

